



ADUR & WORTHING
COUNCILS

Adur Executive Member for Resources
Worthing Executive Member for Resources
Ref No. JAW/006/20-21
Date of Decision: 12 August 2020

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: JAW/006/20-21 Award of a contract for a new integrated Human Resources and Payroll software solution			
Decision taken by: Adur Executive Member for Resources, Worthing Executive Member for Resources			
Declaration of Disclosable Pecuniary Interests: WBC Executive Member for Resources: I hereby confirm that I do not have any disclosable pecuniary interest in this item. ADC Executive Member for Resources: I hereby confirm that I do not have any disclosable pecuniary interest in this item.			
Decision: The Executive Members for Resources have approved the award of the contract to Civica.			
Key Decision: Yes			
Reason For Decision: Worthing Executive Member for Resources: I approve the decision for the reasons given in the report, in the interests of efficiency and following consultation with the Executive Member for Digital and Environmental Services. Adur Executive Member for Resources: I approve the award of contract to Civica in line with the results of the objectively assessed tender exercise.			
Alternative Options Considered: Worthing Executive Member for Resources: Other options have previously been considered. Adur Executive Member for Resources: As the award was made following a tender exercise, alternatives were considered and unsuccessful in that process.			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x

Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

Consultation:

This report was circulated to Councillors, and published on the Council’s website on 13 July 2020. The following consultation responses were noted by the decision makers:
 Worthing Executive Member for Resources: Sought views from Councillor Edward Crouch as Executive Member for Digital & Environmental Services
 Adur Executive Member for Resources: No response to the consultation was received.

Background Papers: Tender documents (commercially confidential)

Contact Officer:

Sarah Gobey
 Chief Financial Officer

sarah.gobey@adur-worthing.gov.uk

Call-in: The call-in deadline for this decision will be 5:00pm on 20 August 2020



Signed: **Date:** 24 July 2020

Name: Councillor Elizabeth Sparkes, WBC Executive Member for Resources



Signed: **Date:** 12 August 2020

Name: Councillor Angus Dunn, ADC Executive Member for Resources

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